



Credit Card Consent

Dr. Robin Navarro is accepting credit card payments through Therapy Notes, an electronic health records and billing platform. Using this merchant account has helped streamline the billing and collections process and adds an extra layer of security. For instance, your credit card number is immediately encrypted and only the last four digits of your card will be visible to Dr. Navarro and her billing specialist, Genevieve Smith.

Note that by signing this form you understand that your credit or debit card will be charged within 24 hours for no shows and missed appointments. That means that an \$80 fee will be charged following the first missed appointment (not cancelled within 48 hours for Monday appointments and 24 hours for all other appointments). This excludes any illness or emergency. Any subsequent no shows or late cancellations will be charged automatically to your credit card at the full rate (\$165/hour). You will be responsible for any chargebacks should you contest this fee.

Your signature below shows that you understand and agree to comply with this policy.

Signature of client (or person acting for client)

Date

Printed name

Relationship to client (if necessary)

Copy accepted by client Copy kept by psychologist